Board of Trustees (the "Board")
of the Pine Plains Free Library (the "PPFL")

MeetingMinutes
June 24, 2025 7:00 p.m.

Location: Pine Plains Free Library and via Zoom

Attendees (P = Present in Person, Z = Present via Zoom, A = absent)		
President: Claire Gunning (P)		*Financial Officer*: Theodore Mallozzi (Z)
Vice President: Keary Hanan (P)		*Friends of the PPFL Rep*: Jean Osofsky (P)
Secretary: Patrick MacMurray (Z)		*Library Director*: Dee Ann Campbell (P)
Trustee: Allison Galliher (A)		*Town Board Liaison*: Jeanine Sisco (A)
Trustee: Ethan DiMaria (P)		*Special Guests*: Annie Mallozzi (P)
Trustee: Ruth Cohn (A)		
Trustee: Jenna Cort (P)		

1. **Call to order:** Ms. Gunning called the meeting to order at 7:04 p.m.

2. **Public Comments:** None provided.

3. **Approval of Prior Minutes:** Approval of the minutes from the May 20, 2025 was postponed because they are not finalized.

4. **Payment of the Bills:** After a review and discussion of the bills for the past month, a motion was made by

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Mr. DiMaria to approve the payment of the bills in CAP #250617F in the amount of $27,521.90, which motion was duly seconded and unanimously approved by the Board.

5. **Reports:**

a. Financial Report: Mr. Mallozzi informed that the $10k American library grant came in for improved disabled access to the library. The Board held a discussion of potential uses for such funds.

After a review and discussion of the Financial Reports, a motion was made by Mr. DiMaria to approve the Financial Reports as submitted, which motion was duly seconded and unanimously approved.

At Mr. Mallozzi's request, Ms. Hanan made a motion to use $900 to pay Inez Foose which motion was duly seconded and unanimously approved.

b. President's Report: Ms. Gunning reported that she continues to work on the 414 ballot initiative and recently attended a Zoom meeting on the matter. She reports that we started too late this year and next year must start earlier; we have 3 weeks to do a lot of work.

c. **Friends' Report:** Ms. Osofsky informed the Board that Ms. Campbell recently presented to the friends about Library offerings. She further reported that the friends will purchase some books and audio books for the Library

d. **Director's Report:** Ms. Campbell presented her written Director's Report and orally reported recent developments including:

i. utilizing bus service which worked out well from Cold Spring to Seymour Smith; 24 kids attended the program;
ii. 21 attendees for elementary school program
iii. earned lessons on logistics
iv. Tech Time with Alex has begun and we should publicize
v. Managing Conflicts Effectively Program went well and we should do one for teens
vi. Teen Board has begun meeting and creating program frameworks; lining up speakers for the fall; Music workshop coming in July;
vii. Road trip is going well
viii. Summer reading program begins soon; launch on July 2
ix. expecting a new student volunteer
x. May analytics as outlined her written report

Mr. DiMaria asked if we could conclude that there has been a general increase in the use of Library programs and Ms. Campbell replied in the affirmative and set forth some specifics.

Ms. Hanan made a motion to accept the Director's Report, which motion was duly seconded and unanimously approved.

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6. **Committees:**

    a. **Facilities/Capital Improvements:** Ms. Campbell presented her written Facilities report and orally reported recent developments including:
        i. asking the Board to approve a renewal of our Deep Freeze subscription; Mr. MacMurray made motion to renew the subscription for a 3 year contract which motion was duly seconded and unanimously approved;
        ii. exploring an automatic door counter;
        iii. Mid-Hudson will reduce our delivery days and increase our fee by 9.5%, out of concern for potential federal cuts to funding.

    b. **Marketing:** No report.

    c. **Fundraising:** No report.

    d. **Policy Review:** After a Board review of the revised PPFL Gifts Policy, a motion was made by Ms. Gunning to accept the revised Gifts Policy, which motion was duly seconded and unanimously approved. After a Board review of the current PPFL Investments Policy, a motion was made by Mr. MacMurray to reaffirm the Investment Policy, which motion was duly seconded and unanimously approved.

7. **Old Business:** Mr. MacMurray apologized for his delay in his work on the Opioid Prevention Policy and the Potential ICE Actions Policy and undertook to try to finalize his thoughts by the next meeting.

    Mr. DiMaria then led a brief discussion on investing some of the Library's funds in a high yield account. Mr. Mallozzi expressed his interest in participating in these discussions and plans and the Board agreed that he and Mr. DiMaria and Ms. Gallagher should meet on this matter.

    Mr. DiMaria then led a discussion on the Board's annual evaluation of the Director, referencing national samples of evaluation forms that he had previously researched and distributed.

8. **New Business:** Ms. Gunning read aloud the following resolution and made a motion to accept said resolution:

    *"**Whereas**, the adoption of the 2026 budget for the Pine Plains Free Library may require a tax levy increase that exceeds the tax cap imposed by the state law as outlined in General Municipal Law Section 3-c adopted in 2011; and*

    ***Whereas**, General Municipal Law Section 3-c expressly permits the Library Board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified Board members; now therefore be it*

    ***Resolved**, that the Board of Trustees of the Pine Plains Free Library voted and approved to exceed the tax levy limit for 2026 by at least the sixty percent of the Board*

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of Trustees as required by state law on June [ ], 2025."
However, since Mr. MacMurray was participating via Zoom and not in person, the Board determined to postpone the vote at a special meeting to be held in the coming days, where the Board could also discuss the 414 Vote and the high yield interest account.

The Board also held a robust discussion of its various options for a reasonable budget increase.

9. **Executive Session:** None needed.

10. **Adjournment:** Ms. Hanan made a motion to adjourn the meeting at 8:26 p.m., which motion was duly seconded and unanimously approved.

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