



Board of Trustees Meeting Minutes

September 19, 2023 7PM

Pine Plains Free Library & Zoom (Z)

President: Claire Gunning (X)

Financial Officer: Theodore Mallozzi (Z)

Vice President: Keary Hanan (X)

FRIENDS Rep: Jean Osofsky (X)

Secretary: Kenda Ward (Z)

Library Director: Alexis Tackett (X)

Trustee: Darrin Culver (A)

Town Board Liaison: Sarah Jones (Z)

Trustee: Ethan DiMaria (X)

Special Guests: None

Trustee: Patrick MacMurray (X)

Community Members: None

Trustee: Sandra Koch (X)

X = present in-person Z = present via Zoom A = absent

Call to order: Claire Gunning called this meeting to order at 7:01PM.

Public Comments: None offered.

Approval of Minutes: Patrick made the motion to accept the August 15, 2023 Minutes with the correction of changing "414" to state "Chapter 414." Sandy seconded, all agreed, motion passed.

Payment of the Bills: Keary made the motion to accept CAP#230919F in the amount of \$17,101.41. Ethan seconded, all agreed, motion passed.

Reports:

President: Petitions to place the Chapter 414 on the November voting ballot were given to the Board of Elections. Awaiting confirmation of receipt. The New Pine Plains Herald and Millerton News are hosting a Candidates Forum in the Community Room at the Library on October 18. Either Alexis or Claire will deliver a presentation on the Chapter 414.

Financial: Patrick made the motion to approve the August finances, Kenda seconded, all approved, motion passed.

Director: Report attached. We will have 2 special needs student volunteers from the program at the high school. Tasks will be in accordance with the students abilities.

Friends: Norman Rockwell Museum passes are renewed and now available. Ag Fair is 10/7 and Friends will have a book booth.

Committees:

Financial Planning: Ted has dropped off the 2024 Budget and Claire will bring it to Secretary Amanda Wyant at the Town Hall. Sarah said she would be willing to sit in at a meeting re: the Budget if Supervisor Brian Walsh wants to meet.

Marketing (Signage & Logo): Keary has nothing to add re: the signage. Claire and Keary approved Alexis sending out a postcard, rather than a tri-fold about the Chapter 414. Postcards were sent.

Facilities/Capital Investments: Alexis has spoken with Amanda at the Town Hall regarding fixing the broken lights. Awaiting confirmation on when they will be fixed.

Policy Review: No updates at this time.

Old Business:

Bylaw Review: Nothing new to report.

New Business: Jean said The Friends have purchased 30 lawn signs for the election and they will be set out starting October 1. More can be purchased.

Executive Session: Adjournment from regular session to Executive Session re: Personnel at 7:38. Motion by Ethan, seconded by Sandy, all agreed, motion carried. Executive Session concluded at 8:19 by Patrick, seconded by Kenda, all agreed. Claire read aloud the following resolution requested by Alexis re: the amendment of her contract as follows:

Due to extenuating family circumstances, the Board moves to approve an accommodation for Alexis Tackett's Library Manager Employment Contract to allow part-time, remote work at an hourly work rate of \$23.30 per hour beginning October 1, 2023 with the details outlined in the Amendment of Library Manager Employment Contract.

Motion to accept the Amendment of Library Manager Contract was made by Keary, seconded by Sandy, all agreed, motion carried.

Adjournment: 8:21 pm motion to adjourn by Ethan, Patrick seconded, all agreed, motion carried.