



Pine Plains Free Library

Board of Trustees Meeting Minutes

August 15, 2023 7PM

Pine Plains Free Library & Zoom (Z)

President: Claire Gunning (X)

Financial Officer: Theodore Mallozzi (X)

Vice President: Keary Hanan (X)

FRIENDS Rep: Jean Osofsky (X)

Secretary: Kenda Ward (X)

Library Director: Alexis Tackett (Z)

Trustee: Darrin Culver (Z)

Town Board Liaison: Sarah Jones (A)

Trustee: Ethan DiMaria (X)

Special Guests: None

Trustee: Patrick MacMurray (Z)

Community Members: None

Trustee: Sandra Koch (X)

Library Assistant: Annie Mallozzi (X)

X = present in-person Z = present via Zoom A = absent

Call to order: Claire Gunning called this meeting to order at 7:01PM.

Public Comments: None offered.

Approval of Minutes: Ethan made the motion to accept the July 18, 2023 Minutes with the correction of a lower case, from an uppercase "m" on p.2. Keary seconded, all agreed, motion passed.

Sandy made the motion to accept the August 7th, 2023, Financial Workshop Minutes, Claire seconded, all agreed, motion passed.

Payment of the Bills: Keary made the motion to accept CAP#230815F in the amount of \$15,720.35. Ethan seconded, all agreed, motion passed.

Reports:

President: Claire received a receipt from Madelin Dafoe for the 414 petitions she brought to the Board of Elections (BOE). Copy sent to Lawyer Scofield and a follow up will be made with the BOE.

Financial: Ethan made the motion to approve the July finances, Sandy seconded, all approved, motion passed. The Website expense (\$3000) is now listed in the Grant section of the Finances.

Director: Alexis has received positive responses for the new website. Tracking for website statistics is done on a new platform.

FRIENDS: No summer Friends meeting, however, they are going through the Book Sale books.

Committees:

Financial Planning: Make a tri-fold mailer for the 414 which can also be used as a handout. Keary suggested 2 sets of mailers - the trifold to be sent out after school starts and the second, a postcard, 2 weeks before the November elections.

The Community Room has, again, been requested for September 16 from 10-12 for an open information session on the Chapter 414. Will also see if 10/14 is available for a second information session. Claire will let us know when the room is confirmed. \$3000 max to be used for marketing expenses.

Marketing (Signage & Logo): Keary is working with Signorama who will mock up the new signage. The Town must approve and Keary would like to change the location of the sign to make it more visible. The Town must approve moving the sign, also.

Facilities/Capital Investments: Nothing new to report.

Policy Review: No updates at this time.

Old Business:

Bylaw Review: Nothing new to report.

New Business:

2024 Budget - opening on Mondays will increase the Budget. Ted stated the Budget should be in by 9/1/23. Keary made the motion to accept the Proposed Budget 2024 for the Pine Plains Free Library in the amount of \$191,583.44. Sandy seconded, all agreed, motion passed.

Adjournment: 7:58 pm motion to adjourn by Claire, Sandy seconded, all agreed, motion carried.