



Board of Trustees Meeting Minutes

July 18, 2023 7PM

Pine Plains Free Library & Zoom (Z)

President: Claire Gunning (X)

Financial Officer: Theodore Mallozzi (Z)

Vice President: Keary Hanan (X)

FRIENDS Rep: Jean Osofsky (A)

Secretary: Kenda Ward (X)

Library Director: Alexis Tackett (X)

Trustee: Darrin Culver (A)

Town Board Liaison: Sarah Jones (Z)

Trustee: Ethan DiMaria (Z)

Special Guests: None

Trustee: Patrick MacMurray (Z)

Community Members: Allison Galliher

Trustee: Sandra Koch (X)

X = present in-person Z = present via Zoom A = absent

Call to order: Claire Gunning called this meeting to order at 7:02PM.

Public Comments: None offered.

Approval of Minutes: Keary made the motion to accept the June 20, 2023 Minutes, Sandy seconded, all agreed. Sandy made the motion to accept the July 1, 2023 Minutes, Keary seconded, all agreed. Motions carried.

Payment of the Bills: Keary made the motion to accept CAP#230718F. Kenda seconded. All agreed, motion passed.

Reports:

President: 154 signatures were approved by the Town Clerk for the Chapter 414. Warren Replansky, lawyer for the Town of Pine Plains, stated the Town needs a resolution to be written re: the 414 to be approved at the Town meeting on 7/20/23. The Town Clerk is responsible for getting the approved signatures to the Board of Elections in Poughkeepsie. Sarah will speak with Madelin Dafoe, Town Clerk, about hand delivering the signatures.

Financial: Patrick Made the motion to approve the June finances, Keary seconded, all approved. Motion passed.

Director: Report attached. The new website has been launched! Annie has created an Employee Handbook. Alexis has consulted with other libraries re: Homebound Services. Patrick will look at other libraries agreements re: these services and put an agreement together. Discussion of Hoopla and Kanopy- click per use is still less expensive than outright buying.

FRIENDS: Jean absent.

Committees:

Financial Planning: Berkshire Taconic Grant- \$5500. August 7, 2023- Financial Workshop Meeting at 6:30pm in the Library. Final 2024 budget to be voted on at the regular BoT meeting on August 15, 2023 then submitted to the Town. Information session on the 414 on September 16, 2023 in the Community Room. Sarah will speak with the candidates up for election and fill them in on the Chapter 414 so they are informed to speak on it with constituents. Fundraisers will be discussed after the November elections when we will know if the 414 has passed.

Marketing (Signage & Logo): Keary is working with a new person in Connecticut for the signage.

Facilities/Capital Investments: Alexis spoke with the Town Supervisor and was told they are working on getting quotes for the LEDs that need replacing. It was decided that the lighting is building maintenance and the responsibility of the Town per the Library's lease.

Policy Review: No updates at this time.

Old Business:

Bylaw Review: Patrick is working on it. Patrick will consider adding in a “snow” Board Meeting day in the bylaws as the following Saturday at 9:00 AM in the Library.

New Business: None.

Adjournment: 7:55 pm motion to adjourn by Keary, Sandy seconded, all agreed, motion carried.