



Pine Plains Free Library

Board of Trustees Meeting Minutes

June 20, 2023 7PM

Pine Plains Free Library & Zoom (Z)

President: Claire Gunning (X)

Financial Officer: Theodore Mallozzi (Z)

Vice President: Keary Hanan (X)

FRIENDS Rep: Jean Osofsky (X)

Secretary: Kenda Ward (Z)

Library Director: Alexis Tackett (Z)

Trustee: Darrin Culver (X)

Town Board Liaison: Sarah Jones (Z)

Trustee: Ethan DiMaria (A)

Special Guests: None

Trustee: Patrick MacMurray (Z-left 7:45)

Community Members: None

Trustee: Sandra Koch (X)

X = present in-person/ Z = present via Zoom/ A = absent

Call to order: Claire Gunning called this meeting to order at 7:05PM.

Public Comments: None offered.

Approval of Minutes: Darrin made the motion to accept the May minutes with the clarification/addition of who made the motion and who seconded to accept Sandra Koch as a trustee. Patrick seconded. Motion carried.

Payment of the Bills: Ted questioned if Nelson has a contract-Nelson is considered an employee on the payroll and can be paid as necessary. Kenda made the motion to accept CAP#230620F in the amount of \$17,921.85. Keary seconded. All agreed, motion passed.

Reports:

President: The signatures are in for the 414. Lawyer Robert Schofield is checking the signature papers to make sure all is in order prior to forwarding to the Trustees for approval.

Financial: The yearly check from the Town was received. We also received a literacy grant from the Kathleen Vuillet Augustine Charitable Trust Fund. Darrin made the motion to approve the May finances, Claire seconded, all approved. Motion passed.

Director: Report attached. Alexis received a great letter complimenting Annie that she shared with us. She has spoken with Brian and Amanda about several lights not working and was told Amanda is working with Ginocchio Electric. Sarah volunteered to speak with the Town. Alexis would like to start new programs including ESL, having a notary public available, and Homebound services for book delivery. Alexis will see how other libraries have handled the Homebound program. Fundraising was discussed- Cemetery Tours, Walkathon, Silent Auction in the Fall, Letter of Appeal to be sent out between Thanksgiving and Christmas- Keary suggested sending a personal note to those who might make large donations. As well a Victorian Tea at the Mashomack Center was suggested, and a gala or Winter Ball. Patrick questioned whether a silent auction would be cost effective- early planning is crucial.

FRIENDS: Jean stated the Book Sale was the second best ever. 248 people came. Leftover books will be scanned and sent to Baker and Taylor who will give credit for books marked "green" and they will donate books marked "pink." Lunch and Learn- How to Write a Play on 6/23/23. Adult Summer Reading gift card will be provided by Friends.

Committees:

Financial Planning: See fund-raising in the Director's report for potential fundraising ideas. Alexis spoke about Berkshire-Taconic LEGIT Program Grant, Dutchess County has a new technology grant but clarification on what it covers is needed.

Marketing (Signage & Logo): Keary is working on the new sign for the front of the library building.

Facilities/Capital Investments: No updates at this time.

Policy Review: No updates at this time.

Old Business:

Bylaw Review: Patrick absent for the By-Law review.

New Business: Kenda states we need to have the July financial/budget review to finalize the 2024 budget. The budget will represent a successful 414 vote and be presented to the Town, the Board will continue negotiations with the Town in the event the vote does not pass.

Adjournment: 8:16 motion to adjourn by Darrin, Keary seconded, all agreed.