

Pine Plains Free Library

Board of Trustees

Meeting Minutes

July 19, 2022

In Person and Zoom (indicated by Z)

Attendees

Library Board of Trustees :

President-Beth McLiverty, **Vice President**-Patty Hall, **Secretary**-Kenda Ward

Trustees: Darrin Culver (Z), Keary Hanan, Patrick MacMurray (Z),
Ethan DiMaria(Z @7:25))

Non Voting Attendees:

Library Director- Alexis Tackett

Treasurer and Financial Officer-Ted Mallozzi (Z)

Town Liaison:Sarah Jones (Z)

Attendee:Claire Gunning

Absent:Friends of the Library-Jean Osofsky

Call to Order and Welcome: Meeting called to order at 7:02 by Beth.

Approval of Minutes for June 21, 2022 and Special Meeting on July 5, 2022:

Beth made the motion to accept both Minutes, Keary seconded, all agreed.

Motion passed.

Payment of Bills:

Beth made the motion to accept CAP#220719F in the amount of \$30,004.44 for the August bills. Keary seconded, all agreed. Motion passed.

Reports

President:

Beth will meet with Brian Walsh, Town Supervisor, regarding the Facilities Plan.

Finance:

*Darrin made a motion to approve the finance reports for July. Beth seconded.

All approved. Motion passed.

Directors Report:

*The security alarm went off again today and the panel was found open. It was questioned if new keys were made when the building changed hands. Sarah will ask at the Town meeting if new locks can be installed. Alexis stated that the cleaning person places a book in front of the camera when in the building. He will be spoken to.

*Awaiting a new Yoga teacher.

Friends: do not meet July and August.

Open Business:

*L,P,C Grant- *The drywall in the children's department cannot be completed until the Fall.

*Disaster Recovery- being worked on.

*Signage-Keary passed around several options. Still debating on wording.

*Facility Plan- discussed above- Beth will speak with Brian Walsh.

*By Law revision- tabled.

*Strategic (Five Year) Plan- Patty and Alexis will meet 7/29/22.

*Budget committee report- Budget sheets were distributed for review. It was widely recognized that volunteers are essential for the Library to run as well as it does. The majority of the Board stated to ask the Town for the amount needed. Beth will have a conversation with Brian Walsh, we will look into marketing/fundraising strategies to help offset the needed funds, we will look further into what our minimum needs are pending the Town decision. The final budget is due in September and the Town will vote on it in October.

New Business: nothing to report.

***Executive Session** to discuss the application of Claire Gunning to join the PPFL BoT. Claire, Ted, and Alexis left the meeting.

Beth made the motion to go into Executive Session at 8:31, all agreed.

Ethan made the motion to accept Claire Gunning as a Trustee for the Pine Plains Free Library. Beth seconded. All agreed. Beth made the motion to end the Executive Session and return to the regular meeting at 8:33. All agreed.

Adjournment:

Motion to return to regular meeting by Beth at 8:33pm. Motion to adjourn regular meeting by Beth at 8:33pm. All approved.

Kenda Ward

Secretary BoT PPFL

8/8/2022