

Pine Plains Free Library

Board of Trustees

Meeting Minutes

November 15, 2022

In Person and Zoom (indicated by Z)

Attendees

Library Board of Trustees :

President-Beth McLiverty, **Secretary**-Kenda Ward (Z)

Trustees: Darrin Culver, Keary Hanan,
Ethan DiMaria (Z), Claire Gunning

Non Voting Attendees:

Library Director- Alexis Tackett

Treasurer and Financial Officer-Ted Mallozzi (Z)

Friends of the Library-Jean Osofsky

Town Liaison:Sarah Jones (dialed in- joined 7:32)

Absent: VP Patty Hall, Trustee Patrick MacMurray,

Call to Order and Welcome: Beth McLiverty at 7:03pm

Quorum not present- Minutes and Finances to be discussed 11/16/22 at 5:30pm with public announcement and updated Agenda issued.

Approval of Minutes:- postponed until quorum available

Payment of Bills: postponed for quorum

Reports

President:Cemetery Tour raised over \$3500.

Library will split 50/50 with Little Nine Partners.

Need new lines painted in the parking area.

Finance: postponed until 11/16/22 for quorum.

Directors Report:

*To keep up with high demand Mid Hudson reduced check-out times for new eAudiobooks from Libby to 7 days - down from 21 days previously.

*The EDDM order will be in for the Annual Appeal. Alexis is going to look at another possibility for mailing first. Postage will be \$284.

*Silent Bake Auction from 3-5 at The Stissing Center Decoration day-11/26/22. Pick up winnings by 6pm. Parade at 5.

*Working on the job description for the new Library staff position starting 2023.

Friends:

- *Friends has a potential new member.
- *Alexis has ordered the books by the National Book Award Winners.
- *Will hold a Book Sale on Decorating day.
- *Looking for ideas for adult programs.
- *Looking at more activities from the company that makes the lantern kits everyone liked in October.

Open Business:

- *L,P,C Grant pretty much spent. The smart TV for the Children's Department arrived shattered. It was returned but it will take 30 days for a refund credit from Amazon. A new one was ordered to use the rest of the 2022 equipment budget in order to make sure we meet the grant requirements for 2022.
- *Disaster Recovery Plan- tabled.
- *Signage- Keary- tabled.
- *Facility Plan- tabled.
- *Funding- next meeting.

New Business:

- *Need to draft an open forum (public comment) policy including but not limited to Code of Conduct and time per commenter.
- *Nominations- Beth and Patty are leaving. Kenda volunteered to continue to be Secretary. Ted has agreed to continue as Financial Officer. Discussion will continue as to President and VP positions.

Adjournment:

Motion to adjourn by Beth at 8:05pm.

Kenda Ward
Secretary BoT PPFL
12/18/2022