

Pine Plains Free Library

Board of Trustees
Minutes May 17, 2022
(via Zoom)

Attendees

Library Board of Trustees :

President-Beth McLiverty, **Secretary**-Kenda Ward

Trustees: Darrin Culver, Keary Hanan, Patrick MacMurray, Ethan DiMaria

Non Voting Attendees:

Library Director- Alexis Tackett

Treasurer and Financial Officer-Ted Mallozzi

Town Liaison:Sarah Jones

Absent- Vice President-Patty Hall, **Friends of the Library**-Jean Osofsky

Call to Order and Welcome: Meeting called to order at 7:04 by Beth.

Approval of Minutes for April 19, 2022: Patrick made 3 suggestions to clarify/correct. He will make the edits discussed and the revised Minutes for 4/19/22 will be reissued to the Board. Patrick made the motion to accept the minutes with the clarifications discussed during this meeting. Darrin seconded, all agreed. Motion passed.

Payment of Bills:

Darrin questioned the charge for Survey Monkey. Alexis stated it is a yearly charge for the service. Beth made the motion to accept CAP#220515F in the amount of \$14,688.58. Keary seconded, all agreed. Motion passed.

Reports

President:

*Beth suggested an Emergency Rolodex to be placed by the phone in the Library. She saw this at the High School and thought it would be a good resource for us to utilize.

*The Facility Team and Paul Mays will meet next month.

Finance:

*Beth made a motion to approve the finance reports for May. Darrin seconded. All approved. Motion passed.

Directors Report:

*Attached.

*Alexis is working on a book re-labeling project with the volunteers. Different labeling systems were used by different Directors, she explained. The shelves will have a more cohesive look.

*Alexis stated the Volunteers have been great. Beth suggested volunteer appreciation be shown. Ethan suggested we discuss options for this at our next meeting. All agreed.

*Keary asked if a physical newsletter can be published- Alexis will put them out for patrons.

Friends:

*Alexis received an email from Jean-

*The Book Sale is next weekend. Volunteers needed.

*President Janet Fitzgerald will be leaving The Friends of the Library after the sale.

Open Business:

*The new Teen tables and chairs are up and can seat 4 more people

*Laptops for checkout are being set up for Library use.

*Disaster Recovery-see President's Report. Being worked on.

*Signage-Keary will have samples at the next meeting.

*Motion was made by Beth to accept the Public Employer Health Emergency Plan. Ethan seconded, all agreed, motion passed.

New Business:

Patty volunteered to help Alexis and Beth update the existing Strategic (Five Year) Plan.

Adjournment:

Meeting adjourned by Beth at 8:10pm. All approved.

Kenda Ward

Secretary BoT PPFL

6/14/2022