

Pine Plains Free Library

Board of Trustees

Minutes March 15, 2022

(via Zoom indicated all others in Person)

Attendees

Library Board of Trustees :

President-Beth McLiverty, **Vice President**-Patty Hall, **Secretary**-Kenda Ward

Trustees: Darrin Culver, Keary Hanan, Patrick MacMurray (joined 7:58 via Zoom),

Non Voting Attendees:

Library Director: Alexis Tackett

Treasurer and Financial Officer: Ted Mallozzi (Z)

Friends of the Library: Jean Osofsky

Town Liaison: Sarah Jones (Z)

Call to Order and Welcome: Meeting called to order at 7:08 by Beth.

Approval of Minutes for February 15, 2022:

* Motion made by Kenda to accept the February minutes, Keary seconded, all in favor, motion carried.

Payment of Bills:

\$72 to Beekman Library for EAP (Employee Assistance Program) was explained by Alexis. Beekman paid the total for the program and \$72 was the PPFL share.

*Motion made by Darrin to approve payment of CAP#220315F in the amount of \$13,878.96 for payment of March bills. Seconded by Beth, approved by all.

Reports

President:

*Met with Alexis to review her performance report.

*Gas tanks in the front of the building are being replaced by the Town and so signage is on hold. Keary volunteered to look into new signage. Will replace when tank work is completed. The seating area is also on hold.

*Awaiting Town Board approval this Thursday of Ethan DiMaria as a Library Trustee.

*Working on moving things around for space.

Finance:

*Keary made a motion to approve the finance reports for February. Darrin seconded. All approved. Motion passed.

Directors Report:

*Attached.

Friends:

*Jean thanked Beth for finding out when the wrestling team will be moving.

*Friends had a work day today.

*Friends has tubs without tops available to anyone who wants them.

*Book drive is 4/16-5/14.

*Book Sale is Memorial Day weekend.

*There will be an Art Show in the Library. Coffee/tea reception from 5-7 on 4/1/22. All abilities may submit. Alexis reported over 1 dozen submissions wish to exhibit so far.

Open Business:

*Paul Mays can come to the Library 4/5 or 4/7 at 2pm to go over L,P,C plans. Volunteers from the Board will meet with him and Alexis.

*Alexis wishes to send out a survey to Users and Staff to get an idea of what people want and see how satisfied with the present they are. All agreed it is a good idea.

*All agreed that a calendar used by the Town and Library will serve to make good use of the upstairs area. Alexis will speak with Amanda Wyant at the Town Hall re: a calendar that will show when the space will be occupied. It was suggested that the Town and Library use compatible computers as they are not able to use the same programs at present.

*Jean brought up the problem of insufficient parking. Beth will speak with the Town again to see how this can be improved. Sarah stated that crosswalks for the Library are still on the books.

New Business:

*The Trustees continued the previous discussion regarding a pantry cabinet outside the Library to be stocked with donated food and related items from Willow Roots Pantry. Darrin made a motion to accept the placement of the pantry cabinet outside, Beth seconded, all in favor, motion carried.

*Alexis submitted her Directors Yearly Report for review. The Library square footage is wrong- Alexis will inquire as to correcting.

*Beth made a motion to purchase a tabletop microphone (up to \$150) to use for the Library and Town when using the upstairs meeting room. Kenda seconded. All agreed, motion carried.

Adjournment:

Meeting adjourned by Beth at 8:34pm. Darrin seconded. All approved.

Kenda Ward

Secretary BoT PPFL