

Pine Plains Free Library

Board of Trustees

Meeting Minutes

December 20, 2022

In Person and Zoom (indicated by Z)

Attendees

Library Board of Trustees :

President-Beth McLiverty, **Vice President**- Patty Hall (Z) **Secretary**-Kenda Ward

Trustees: Darrin Culver, Keary Hanan, Patrick MacMurray (Z)

Ethan DiMaria , Claire Gunning

Non Voting Attendees:

Library Director- Alexis Tackett

Treasurer and Financial Officer-Ted Mallozzi (Z)

Friends of the Library-Jean Osofsky

Absent: Town Liaison:Sarah Jones

Call to Order and Welcome: by Beth McLiverty at 7:03pm

Approval of Minutes:- for 11/15/22 and 11/16/22 Claire made the motion to accept both sets of minutes with the change of the word “lane” to “line” in the November 15, 2022 Presidents Report. Darrin seconded, all approved. Motion passed.

Payment of Bills: Beth made the motion to accept CAP#221220F in the amount of \$12,989.10. Keary seconded, all approved, motion passed.

Reports

President: Beth met with the Town Board after their meeting last week.

*bids on the new ramp/porch according to (Supervisor) Brian are \$100- 150K. Both the Town and Library will pool their resources and work together. Both will apply for applicable Grants.

*Facilities meeting for January 2023 re: parking.

*a former Board member is considering rejoining. Will consider in January.

*This is Beth’s last meeting as a member of the Board. She will pass on the “Black Box” to the next President and complete the Director’s Review for 2022.

Finance: Patty made the motion to accept the Financial Reports for November 2022. Claire seconded. All approved, motion passed.

Directors Report:

*Alexis is working with Rich Harlin to get a new printer as the old one is not working.

*The Teen Writing Program is shared with 2 other libraries. It will resume meeting in person in January.

*Book Club, Maker Space, doing well.

*Pursuing the ALA Grant which is \$10-20K designated for accessibility.

*The building has been re-keyed. Only one early morning delivery was missed due to lack of a key. Everything is set up now and working well.

*The Annual Appeal will be sent by EDDM (Every Door Direct Mail) on 1/4/23.

*The new Library position has been listed and Alexis will reach out to other avenues of advertisement.

*Possibly will open Sundays for Teens, homework, movies.

Friends:

*Fire Museum passes have been renewed.

*Cash was made on Decoration Day including a check for \$18.

*Members are needed.

Open Business:

*Disaster Recovery Plan- tabled.

*Signage- Keary- tabled.

*Facility Plan- tabled.

*Comments on revised by-laws- tabled.

New Business:

*Vote for 2023 Officers.

*Beth nominated Ted for Financial Officer, Darrin seconded, all approved.

*Darrin nominated Claire for President and Keary for VP. Beth seconded, all agreed.

*Darrin made the motion to accept Kenda as Secretary, Ethan seconded, all agreed.

*Beth made a motion to accept the new Key Policy and the NYS Trustee Education Policy. Ethan seconded, all approved.

Adjournment:

Motion to adjourn by Beth at 8:20pm. All in favor.

Kenda Ward

Secretary BoT PPFL

12/18/2022