

Pine Plains Free Library

Board of Trustees

Minutes February 15, 2022

(via Zoom)

Attendees

Library Board of Trustees:

Vice President-Patty Hall Trustees: Darrin Culver, Keary Hanan, Patrick MacMurray

Non-Voting Attendees:

Library Director: Alexis Tackett

Treasurer and Financial Officer: Ted Mallozzi

Friends of the Library: Jean Osofsky

Town Liaison: Sarah Jones

Call to Order and Welcome: Meeting called to order at 7:13PM with VP Hall presiding. Trustee Culver will keep the minutes.

Approval of Minutes: Darrin made motion to approve 1/17/22 minutes with amendments, all in favor. Motion passed.

Payment of Bills: Patty made motion to approve CAP#2202215F in the amount of \$9664.08, all in favor. Motion passed.

Reports

President: Beth is not present, no report.

Finance: Darrin made a motion to approve the finance reports for January 2022, all in favor. Motion passed. In the future the line item related to "Late Fines" will indicate that this line item is related to reimbursement for lost/damaged articles rather than for late fees. Further, the formula error returning #DIV/0# will be corrected.

Directors Report: Accepted as read.

Friends: Accepted as read.

Open Business:

- Disaster Plan – No progress, no report.
- Signage – No progress, no report.

- Grants – Money has been received and Alexis may begin to spend within the pre-approved budgeted line items. Any deviation would require prior approval by the board.

New Business:

- The Friends are currently planning an art exhibit at the library in April and are running their annual membership drive. Jean will advise the board if we can help with either of these efforts.
- Darrin made motion to transfer \$54,999.99 (grant proceeds) from non-interest paying account 89 to interest paying account 58 and to authorize Ted the authority to move it back to the general account at his discretion as the budgeted grant funds are expended. All were in favor. Motion passed.
- Willow Roots has approached Alexis about installing a pantry food box in the parking lot. Matter is tabled pending input from the town.
- Alexis has been approached by Aflac supplemental insurance carrier re: provision of a voluntary program whereby employees of the library may purchase Dental, Vision, etc... insurance through payroll deduction. Alexis has been authorized to research this and bring final details back to the board prior to implementation.
- Patty made motion to authorize Beth to sign the agreement to authorize BUTLER ROWLAND MAYS ARCHITECTS, LLP Ballston Spa, NY to proceed with services related to the preliminary planning and design services described in their proposal dated 2/1/2019 and revised on 9/21/2021. All were in favor. Motion passed.

Adjournment: 8:17PM

Respectfully Submitted.
Darrin Culver – Trustee