

Pine Plains Free Library

Board of Trustees Minutes

January 18, 2022

(via Zoom)

Attendees

Library Board of Trustees :

President-Beth McLiverty, **Vice President**-Patty Hall, **Secretary**-Kenda Ward

Trustees: Darrin Culver, Keary Hanan, Patrick MacMurray,

Non Voting Attendees:

Library Director: Alexis Tackett

Treasurer and Financial Officer: Ted Mallozzi

Friends of the Library: Jean Osofsky

Town Liaison: Sarah Jones

Call to Order and Welcome: Meeting called to order at 7:05 by Beth.

Beth introduced Sarah Jones- Town/Library Liaison.

Approval of Minutes for December 21, 2022:

* Motion made by Darrin to accept the December minutes, Keary seconded, all in favor, motion carried.

Payment of Bills

*Motion made by Kenda to approve payment of CAP#220118F in the amount of \$11,180.82 for payment of January bills. Seconded by Patty, approved by all.

Reports

President:

*A former prospective Board member was mistakenly approved at the last Town meeting. This was corrected as that person is not from Pine Plains.

Finance

:Patty made a motion to approve the finances for December with the request that attention be paid to all line items. Darrin seconded. All approved. Motion passed.

Directors Report:

*Alexis reported that some of the staff has been sick and so new, increased, hours have been delayed until 1/31/2022.

*Grants approved:

Stewarts- \$445 for the movie license.

Didi Barrett Bullet Aid- \$5000.

*WiFi is working well.

*Next Monday the basement will be cleaned.

*Unsure if the wrestling team will be moving.

Friends:

*More craft kits are coming.

*Buying a new desk for Alexis.

*There will not be a tea this year due to COVID. Book sales will continue.

Open Business:

*Paul Mays has a comprehensive plan for the present and future work to be done on the Library. Plans may be accepted but actual work needs to be bid out. Sarah will speak with Warren Replansky as Town input is needed. Patrick will review the contract before Board approval. *Disaster Plan- tabled *Signage- tabled.

*Darrin made the motion to accept the Patron Code of Conduct Policy. Beth seconded, all approved, motion passed.

*Beth made a motion to accept the Unattended Children Policy with 4 revisions as discussed. Keary seconded, all agreed, motion passed.

Beth made the motion to adjourn to the Executive Session at 8:04pm, all agreed. Darrin made the motion to include Ted Mallozzi, all in favor. Sarah, Jean, Alexis left the discussion.

Executive Meeting Minutes January 17, 2022

Called to order at 8:04 pm by Beth McLiverty via Zoom

Attendees-

Library Board of Trustees :

President-Beth McLiverty **Vice President-** Patty Hall, **Secretary-**Kenda Ward

Trustees: Darrin Culver, Patrick McMurray

Non Voting Attendees:

Treasurer and Financial Officer:Ted Mallozzi

*Darrin made the motion to invite Ted Mallozzi to the Executive session as finances were involved. All in favor.

Beth called the executive meeting in order to discuss two items:

- 1- the application of a prospective Board member, Ethan DiMaria.
- 2- discussion of Alexis Tackett's request for compensation on par with others in her position as Library Manager.

1-Darrin made the motion to accept Ethan DiMaria as a Board member with the condition that he is able to commit to our meeting schedule. Patrick seconded, all in

favor. Motion passed. Beth will speak with Ethan about our schedule and get back to the Board with his response.

2-Patrick made the motion to raise Alexis's salary to \$40,000 effective February 1, 2022. All other benefits remain the same. Darrin seconded, all in favor, motion passed.

Executive Session Terminated at 8:37PM, Regular session resumed.

Adjournment:

Meeting adjourned by Beth at 8:38pm. All approved.

Kenda Ward
Secretary BoT PPFL
2/6/2022